

# Minutes

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## **Community & Health Committee Tuesday, 15th December, 2020**

### **Attendance**

Cllr Poppy (Chair)  
Cllr Tierney (Vice-Chair)  
Cllr Mrs Davies  
Cllr Mrs Fulcher

Cllr Keeble  
Cllr Mrs Pound  
Cllr Ms Sanders

### **Apologies**

### **Substitute Present**

### **Also Present**

### **Officers Present**

Kim Anderson	- Partnership, Leisure and Funding Manager
Stuart Anderson	- Facilities Manager
Zoe Borman	- Governance and Member Support Officer
Greg Campbell	- Director of Environment

### **628. Apologies for Absence**

No apologies had been received.

### **629. Minutes of the previous meeting**

The Minutes of the previous Community and Health Committee held on 20<sup>th</sup> October 2020 were agreed as a true record.

### 630. Chair's Update

Members noted the updates from officers as set out in the report. Members thanked officers for their hard work undertaken in relation to the reopening of the Brentwood Leisure Centre.

### 631. Brentwood Community Fund

The Brentwood Community Fund had been set up to give Brentwood's communities the opportunity to provide local initiatives to improve the quality of life for local people living in the borough. The Community Fund of £36,300 is currently allocated within and existing 2020/21 budget, and grants of up to £4,000 are available to applicants.

The funding was open from 1 April until 30 September 2020. A summary of the applications and the officers scoring sheet is attached in **Appendix B**.

Mrs Anderson summarised the report.

A motion was **MOVED** by Cllr Poppy and **SECONDED** by Cllr Tierney to approve the recommendation in the report.

A vote was taken and it was **RESOLVED UNANIMOUSLY** to:

**Agree to fund those projects highlighted in green as outlined in Appendix B out of the Community Fund.**

#### Reasons for Recommendation

The Brentwood Community Fund had been set up to give Brentwood's communities the opportunity to provide local initiatives to improve the quality of life for local people living in the borough. Each application has been subject to a robust, independent and transparent scoring process to ensure fairness in the funding allocation.

### 632. Mental Health Small Grants Scheme

The Mental Small Grants Scheme was created in partnership with the Health and Wellbeing Board to give Brentwood's communities the opportunity to provide mental health initiatives in the Borough. Grants of up to £2,500 were available to individuals, organisations and groups for wellbeing projects delivered between 1 January and 31 December 2021. Projects must be delivered in the Borough and involve people with lived experience in design planning and delivery.

Mrs Anderson summarised the report.

A motion was **MOVED** by Cllr Poppy and **SECONDED** by Cllr Tierney to approve the recommendation in the report.

A vote was taken and it was **RESOLVED UNANIMOUSLY** to:

**Agree to fund those projects highlighted in green as outlined in Appendix B out of the Mental Health Small Grants allocation.**

### **Reasons for Recommendation**

The Mental Small Grants Scheme was created in partnership with the Health and Wellbeing Board to give Brentwood's communities the opportunity to provide mental health initiatives in the Borough. Each application has been subject to a robust, independent and transparent scoring process to ensure fairness in the allocation of funding.

### **633. Event Plan 2021-2022**

Currently the Council organises Strawberry Fair, Family Fun Days, Lighting Up Brentwood and Shenfield Christmas Fayre. The planned event programme for 2021/22 came before Members in Appendix A, which were subject to Members agreement and also subject to the annual budget setting process.

Mrs Anderson summarised the report.

A motion was **MOVED** by Cllr Poppy and **SECONDED** by Cllr Tierney to approve the recommendation in the report.

A vote was taken and it was **RESOLVED UNANIMOUSLY** to:

**Agree to the Event Plan for 2021/22 as set out in Appendix A, subject to the annual budget setting process.**

### **Reasons for Recommendation**

The Community Event programme provides a platform for all service areas across the Council to promote new initiatives, projects or as a means of consultation with the public. The Council will work with the local business clusters, community groups and voluntary sector organisations to develop the community events so that they will enhance and support the local community.

#### **634. Fees & Charges**

Fees and charges made by the Council for various services are reviewed on an annual basis by the relevant Committees relating to the services provided. Recommended amendments to the fees and charges are incorporated into the budget setting process to take effect from the following financial year.

Services areas have reviewed their fees and charges and submitted schedules to finance to co-ordinate.

Mrs Van Mellaerts summarised the report.

A motion was **MOVED** by Cllr Poppy and **SECONDED** by Cllr Tierney to approve the recommendation in the report.

A vote was taken and it was **RESOLVED UNANIMOUSLY** to:

**Agree to the proposed charges for 2021/22 as attached in Appendix A-F subject to the annual budget setting process.**

#### **Reasons for Recommendation**

Officers review fees and charges annually and this will be used to inform the 2021/22 budget setting process.

#### **635. Urgent Business**

There were no items of urgent business.

The meeting concluded at 07.25.

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